

**LAKE POINTE VILLAGE HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING MINUTES  
February 23, 2015**

**CALL TO ORDER:** 7:02 p.m.

**Present:** President David Downs; Vice Presidents Bob Buckles and Dennis Glavin; Secretary Connie Cowling; Directors Harriet Azzarelli, Russell Hawkins and Eric Hipkiss

**Absent:** Treasurer Linda Dolan and Director Sally Donadoni

**APPROVAL OF AGENDA**

Russell Hawkins made a motion to approve the agenda for tonight's meeting; motion seconded by Bob Buckles. There was no discussion; all in favor; motion passed.

**SECRETARY'S REPORT**

Connie Cowling reported she had received a letter from Russell Hawkins giving notice that he is resigning his position, effective immediately, as the FMO park representative. He added that he will be available to help anyone interested in assuming this position.

**APPROVAL OF MINUTES OF THE LAST MEETING** A motion was made by Eric Hipkiss and seconded by Bob Buckles to approve the minutes of the last meeting. There was no discussion; all in favor; motion carried.

**TREASURER'S REPORT**

In Linda Dolan's absence, Dave Downs distributed copies of the treasurer's report as of February 23, 2015. The February treasurer's report will be completed on February 28 and accepted at the March board meeting.

The January report from Linda Dolan is as follows: HOA balance as of 12/31/2014 was \$31,741.61; receipts were \$4,795.46 and disbursements came to \$1,743.50, leaving a balance on 1/31/15 of \$34,793.57.

**MOTION TO ACCEPT THE TREASURER'S REPORT**

A motion was made by Russell Hawkins to accept the January 2015 treasurer's report. The motion was seconded by Dennis Glavin. There was no discussion; all in favor; motion passed.

**PRESIDENT'S REPORT**

Dave Downs said that tonight's meeting would basically be to meet and greet the new board members and to go over the president's tree (the document outlining each board member's responsibilities).

Dave then read the Oath of HOA Officers and Directors and the three new board members present (Harriet Azzarelli, Connie Cowling and Dennis Glavin) repeated the charge of the Oath after him.

## **UNFINISHED BUSINESS**

Park Manager Sherry Briggs said that she checked out price estimates on the purchase and installation of security cameras to see if they had increased since they were presented to her by the HOA last year. She indicated that they were about the same and she will forward them to Ron Achille for approval by Sun Communities. She then said that the covers for the mailboxes should be installed by May. Dave said he would go to the post office and talk to Carol about getting the new mailboxes installed before the covers are put up.

Sherry then said that the carpet and chairs in the clubhouse will be cleaned on Monday, March 2, 2015.

## **COMMITTEE REPORTS**

**Blood Bank** Dave Downs said there were 19 blood donors at the last blood drive on February 14, 2015.

**Communications** Trudy Herkimer will be taking over a lot of Roberta Zdankowski's duties. Dave said that the Microsoft program 365 will need to be obtained for her computer. There are no more licenses available on the software that we have been using. The cost for this will be \$69.00 per year for the program for one computer.

Dennis Glavin made a motion to approve this expense for the necessary software and Bob Buckles seconded the motion. There was no further discussion; all in favor; motion carried.

**FMO/LIC** Russell Hawkins talked about the FMO meeting that he, Fred Edwards, and Dolores Hawkins attended on January 12, 2015. He distributed copies of the FMO February 2015 Report to the board members present. (A copy of his report is attached.)

### **Management**

**Relations** Eric Hipkiss and Sally Donadoni will be the liaisons to Sherry's office regarding residents' questions and concerns. Eric said he encourages homeowners to attend Sherry's monthly Community Manager's meetings to find out what is going on in the park.

**Membership** There are 162 HOA paid members as of 2/23/2015.

## **NEW BUSINESS**

Much discussion ensued regarding the president's tree which outlined each board member's responsibility in overseeing the standing committees. There were a couple of changes that need to be made and Dave will make those changes and provide revised copies to the board at the next meeting.

Bob Buckles stated that the list of chairpersons of many committees is very outdated. Eric Hipkiss said that when he and Sally Donadoni finish updating the board's job descriptions, they will work on the list of committee chairs.

## **COMMENTS FROM**

**THE FLOOR** Pete Zaccarella again brought up his concern that the by-laws refer to the Lake Pointe Village Homeowners Association as non-profit instead of not-for-profit.

LPV is registered with the State of Florida as non-profit. Pete said he just wanted the record to show that he does disagree with this.

Pete then said that there should be a push to get new members to join the HOA and if the membership committee can't do it, all board members should be going out and knocking on doors.

Eric Hipkiss said the ballots from the election should be shredded at this time. He then made a motion to approve the shredding of the ballots; Bob Buckles seconded the motion; no discussion; all in favor; motion carried. *(It has since been determined that the ballots must be retained for no less than one year.)*

**ANNOUNCEMENTS**

Board of Directors Meeting	March 30, 2012	7 pm
Homeowners Meeting	April 6, 2015	7 pm

**ADJOURNMENT**

Bob Buckles made a motion to adjourn the meeting; motion seconded by Dennis Glavin; all in favor; motion carried. The meeting was adjourned at 8:07 p.m.

Respectfully submitted,

Connie Cowling  
Secretary