

Lake Pointe Village Homeowners Association
Regular Board of Directors' Meeting
January 20, 2020

Call to Order

Present: President, Fred Edwards; Vice President, Tony Vega; Secretary, Jessica Honn; Director, Terrie Schairer; Director, JoAnn Clifford; Director, Bob Zielinski
Absent: Angela Kieb

Approval of Agenda

To be added: Fred Edwards mentioned that the Board should investigate claims of harassment to be created and added to the board policies. Terrie Schairer made the motion to accept the agenda and Tony Vega seconded it. Unanimous.
Motion was passed.

Secretary's Report

November 11, 2019 (11/11) was the last Board meeting. December's Board meeting was cancelled due to President and Vice President being out of town. The minutes being considered are the Regular Board meeting (11/11), and two Special Board meetings (11/4 and 11/14) minutes. They will be posted together in *dated* order. A motion was made by Bob Zeilinski and seconded by Tony Vega to accept the report.

Motion passed.

Treasurer's Report

Fred mentioned the new computer and asked for the location. JoAnn Clifford, helping with the Treasurer's job while Angela Kieb is helping with a family need, had no report at the time. Director JoAnn Clifford reminded all people involved in budgeting that any time an expense is to be over \$600.00 it must be cleared by the President.

President's Report

Fred asked that anyone wanting to discuss an item or a suggestion should send it to him to review and add it to agenda.

Barbara Wallace had a suggestion for helping to create a more even membership system of recruitment. Attachment*

- JoAnn Clifford clarified and stated that the HOA membership drive uses January 31st as the last day to join HOA in order to be able to vote in Annual Meeting in February.
- Communication has been limited over the past two years. It was suggested that Doug Fader, the organizer of the week's activities in email, will be asked to have Fred Edwards create statement for Doug to use in his weekly column. Bette Horn will take care of the current collection of dues until Jan. 31, 2020. She will

coordinate with JoAnn Clifford. JoAnn Clifford reported a total of 83 HOA current members in all.

- Cathy Lutz would like to present a 30 minute demonstration to sell her products - most of the people indicated the belief that it didn't support the purpose of the Board's functions.
- Bob Lutz provided information to Fred Edwards about golfing at Angler's Green. The Board does not feel that it is up to them to determine what individuals can do; they are free to follow Angler's Greens rules. There is league play and tournaments.
- Debbie King would like to be able to accept emails, through LPV News & Activities Update or Frank Beatte's blog, about providing a service, transportation, free items, things for sale, needed items, etc. She will write a statement what she'd like to do with this new idea.

Reflective #s - to get residents motivated to complete a change to their numbers (if needed) some suggestions were: maybe CERT would get involved, not everyone is capable to do job, have a note on the weekly email.

Amazon has a set of numbers for \$5.27 - a set of 3" reflective numbers, a package of 26 pieces. The Mulberry ACE Hardware might have resources also. Tony Vega and Bob Zeilinski will do some pricing

Unfinished Business

Vice President Tony Vega is signing checks; Director JoAnn Clifford is making deposits.

Unfinished Business (cont'd)

A lasagna dinner was a suggestion by Director Terrie Schairer to stimulate HOA interest. Also, mention of the HOA could go out through the Thursday email to everyone.

Since most of the residents signing up do not complete the process for reserving the clubhouse, Director Terrie Schairer would like to change the system. People wanting to reserve a time in the clubhouse should CALL Terrie and inquire as to availability; fill out form and email it to Sherry. The person reserving the Clubhouse goes to the office with completed form and money in hand. Mrs. Briggs, the manager of the Park, will complete the form, and process the money- \$100.00 deposit. She will also contact Terrie S. and confirm the reservation. The February calendar will use old system. This new process will begin on March 1, 2020. Cindy Winthrop had her Christmas lights cut twice during the season.

Tony Vega said dues can be mandatory based on how the original plan for a community is defined. If dues are not made mandatory at the beginning then they can not be changed from voluntary.

It was suggested that Rosa Ayersman might like to share the HOA information with new people that she welcomes. Other ideas were forms and information in the *Welcome* to LPV pack for joining HOA. Director JoAnn Clifford will share her stories from group that she is involved with currently.

Unfinished Business (cont'd)

Maggie Horn referenced changes in the State Rule 723.723.678.C6. Fred Edwards stated that the Activities Budget proposal would be brought before the membership in the 02/03/2020 HOA meeting.

He also stated that the Board's By-Laws are incorrect. He had checked with FMO and the By-Laws have to be up-dated. The Board must follow the law; not the by-Laws, which can become out of date. There are several steps in the process of updating//changing existing By-Laws.

Steps to correction: Read the By-Laws as they stand,
List the intended changes,
Then incorporate new,
Take what is not needed,
Reason what is completed.

Need to do this during 2020 and bring before the membership in 2021.

Roberta Kirby, webmaster, will update the website with a current version of 723, and the Bi-Laws.

Candidates to this point in time:

JoAnn Clifford

Bob Zielinski

Tony Vega

Terrie Schairer

Two members of HOA elected for one year to complete positions

Three members of HOA elected for two year terms

The term of a director who fills a term of another director, expires at the next Annual Meeting. New election for a new two year term. Anyone appointed for a must run again for a two year term.????

In the last general HOA meeting a questions about where the \$11,000 goes was asked. Fred Edwards said \$11,000 needs to be clarified as to what comes and goes - a breakdown. Have we approved the new dues amount? It will need to be voted on.

Deb Jasnau wrote a paragraph and shared on transition to reflective number on houses in LPV. she has driven around and wants to help regarding the application of the reflective address numbers. She suggested possibly a CERT project helping to do it for those who can not prepare and hang the new numbers.

Bi-Laws by next month. JoAnn Clifford will contact Angelia Kieb about financial matters and some equipment locations.

In order to prepare good money management and budgeting, Fred Edwards suggested that the Board needs to look at a full year's expenses.

Committee Reports

Maggie Horn spoke about the proposal for the Activities Budget and that it needs the membership to hear it and vote. Fred Edwards said he would announce it at the February 3, 2020 meeting.

New Business

Tony Vega wants to make sure people involved with HOA monies follow their budget. Reaching into their pocket to spend money that is not budgeted causes problems. Dave Downs said that anything over \$600.00 needs an okay; he also announced that one of the microphones is missing. Tony says they should, "stick to their budget!" Elly Strahl pointed out that fundraisers go on to help supplement the budget.

Election

What is needed:

Absentee notice (done and posted 1/15/2020)

Don Wallace will do the Credentials

Fred selects Head Teller who then selects four tellers.

Elderly residents who may need personal contact.

Marie Lee - 167 Lake Michigan Dr.

Grace Mosher - 164 Lake Michigan Dr.

These ladies may need direct contact in order to complete the Absentee Ballot process. Two packets of introductory letter, two absentee ballots, and two small envelopes and two larger envelopes and the directions need to be delivered.

Announcements

Annual HOA Membership Mtg.
(Voting for members to BOD)

Cathy Lutz Feb. 3, 2020 7:00pm

Executive Board Mtg. Feb. 17, 2020 7:00pm

HOA Membership Mtg. Mar. 2, 2020 7:00pm

Executive Board Mtg. Mar. 16, 2020 7:00pm

Adjournment

Motion to adjourn was made by Bob Zeilinski and
seconded by Tony Vega. Motion passed.