

**LAKE POINTE VILLAGE HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
March 30, 2015**

CALL TO ORDER: 7:00 p.m.

Present: President David Downs; Vice Presidents Bob Buckles and Dennis Glavin; Treasurer Linda Dolan; Secretary Connie Cowling; Directors Harriet Azzarelli, Sally Donadoni, Russell Hawkins and Eric Hipkiss

APPROVAL OF AGENDA

Russell Hawkins made a motion to approve the agenda for tonight's meeting with the following additions: (1) new FMO representative Fred Edwards; (2) a Summary of the Lake Pointe Village History Conversion of Manual Accounting to Electronic Records; and (3) Eric Hipkiss' request to speak to something that was in the minutes of the last meeting. The motion was seconded by Bob Buckles. There was no discussion; all in favor; motion passed.

SECRETARY'S REPORT

APPROVAL OF MINUTES OF THE LAST MEETING

Russell Hawkins made a motion to approve the minutes of the February meeting. Since that meeting, Eric Hipkiss has researched the Florida statutes and other resources and he has determined that the State of Florida is relatively silent about the timeframe for retention of some documents, especially election ballots. Eric thinks that we need a rule that will outline timelines for keeping ballots and other documents. He amended the motion to say that we should hold onto the ballots for one year instead of shredding them immediately as was noted in the February minutes. Bob Buckles seconded the motion to approve the minutes, as amended; all in favor; motion passed.

Next Eric Hipkiss made a motion that we create an ad hoc committee to determine how long we should keep certain documents. Connie Cowling seconded the motion that the ad hoc committee create a retention policy for LPV HOA documents; all in favor; motion carried.

At this point, Eric Hipkiss asked Russell Hawkins if he would chair an ad hoc committee to create timelines for retention of ballots and other documents. Russell agreed and Eric said he will help him. Dennis Glavin agreed to help also.

TREASURER'S REPORT

Linda Dolan passed out a detailed report to each member:

Gross income through March 30 was \$2,100.21; expenses were \$1,388.10, leaving a net income of \$712.11.

MOTION TO ACCEPT THE TREASURER'S REPORT

A motion was made by Dennis Glavin to accept the treasurer's report. The motion was seconded by Bob Buckles. There was no discussion; all in favor; motion passed.

PRESIDENT'S REPORT

Dave Downs said the security cameras are in place and signs have been posted to indicate that they are in use. Dave said that he had an app on his phone, but it's been taken off because of some unrest in the park about him monitoring the security cameras. They will be monitored only by management.

He then said that there will be no summer board meetings. Also, the checkbook will be Connie Cowling's responsibility in Linda Dolan's absence. Dave also reported that Pete Zaccarella has taken on the responsibility of organizing the 2016 Home Show. Letters have been sent out to a number of vendors. Pete was not at the meeting, so no updates were available.

UNFINISHED BUSINESS

Dave said that, according to the post office, the new mailboxes have been ordered and should be in place in the next month or so. After the new boxes are in place, they will build a cover over them.

COMMITTEE REPORTS

Activities Dave Downs reported on the carport sale. Dave briefly commented on the carport expenses which were outlined in the treasurer's detailed report.

He indicated that the dance committee is looking at having different types of bands to entertain at the dances in the future.

Eric Hipkiss talked about bingo and the replacement of the bingo machine last summer. He said Al McNeill talked to him about repositioning the machine into a permanent location so it will not have to be moved so often which adds wear and tear to this expensive equipment. Eric presented everyone with an artist's rendering showing the proposed addition to the side of the stage. Much discussion ensued and Eric said since this addition would be a capital expenditure, he would like the board's support to approve that he and Sally Donadoni go to management and ask them to put this in their budget.

Linda Dolan then made a motion to approve Eric and Sally going to management with this proposal. Bob Buckles seconded the motion; all in favor; motion passed.

FMO/LIC Linda Dolan made a motion that we appoint Fred Edwards to be our park representative to the FMO. Dennis Glavin seconded the motion; no discussion; all in favor; motion carried. The next FMO meeting will be April 9, 2015, at Tower Woods in Lake Wales.

Management Relations

The management relations team is still working on job descriptions for committee heads, board members, etc.

Eric said, "Kudos to Sherry for the meetings she's been hosting." He then said we should see if Sun Communities has any kind of a certificate of appreciation for those who volunteer in the park to make things happen.

Membership There are 164 HOA paid members as of 3/30/15.

NEW BUSINESS

Russell Hawkins passed out the Summary of the LPV History Conversion of Manual Accounting to Electronic Records. This is a seven-page document outlining the history of the park's financial record keeping. Russell asked the board members to review the document and let him know of any questions or concerns they may have.

ANNOUNCEMENTS

Homeowners Meeting April 6, 2015 7 pm

Board of Directors Meeting April 27, 2015 7 pm

*There will be no summer board meetings.
The next board meeting will be October 26, 2015*

ADJOURNMENT

Russell Hawkins made a motion to adjourn the meeting; motion seconded by Dennis Glavin; all in favor; motion carried. The meeting was adjourned at 8:13 p.m.

Respectfully submitted,

Connie Cowling
Secretary